

Please complete the Owner Information Form below.

I/we authorize Inspire Property Management Ltd. to collect, use and disclose my personal information on behalf of the strata corporation as required or permitted under the *Strata Property Act* ("SPA"), *Real Estate Services Act* ("RESA"), *Personal Information Protection Act* ("PIPA"). I/we agree to inform Inspire Property Management Ltd. as soon as possible after my contact information changes. Inspire Property Management Ltd. reserves the right to require that such updates be provided in writing, but may allow me/us to update my/our information by phone or other means.

x _____ x _____ Date _____
 Owner Signature Owner Signature

Strata Plan: _____ **Strata Lot:** _____ **Unit Number:** _____
(i.e. KAS1234)

Owner's Name(s): _____

Property Address: _____
(Strata lot Address)

Mailing Address: _____
(If different than above)

Entry System Name: _____
(Requested / different name for the telephone entry system, if applicable)

Home: (____) _____ - _____ **Work:** (____) _____ - _____

Cell: (____) _____ - _____ **Fax:** (____) _____ - _____ **Other:** (____) _____ - _____

Emergency / Other Contact: _____

Home: (____) _____ - _____ **Work:** (____) _____ - _____ **Cell:** (____) _____ - _____

NOTICE BY EMAIL: Many strata councils reduce their postage and copy expenses by emailing minutes and other documents to owners.

We hate junk mail as much as you! Inspire Property Management Ltd. will not sell your email address. We will only send messages to you if it pertains to your property, the quality of our services, and messages we are directed to send by the strata council. You may **unsubscribe** from receiving emails at any time.

Yes **No** I/we agree that this/these email address(es) may be used for notice purposes pursuant to Section 61 of the *Strata Property Act*. I/We consent under Canada's Anti-Spam Legislation that this/these email address(es) may be used for delivery of commercial electronic messages.

Email: _____ **Email:** _____

NON-OWNER OCCUPANT / TENANT INFORMATION:

Yes **No** Is the unit being **rented** or the primary occupant someone **other than the owner**?
 If yes, is the tenant or occupant a spouse, parent, or child of the owner of the owner's spouse? Specify: _____

Primary Occupant's Name: _____

Home: (____) _____ - _____ **Work:** (____) _____ - _____ **Cell:** (____) _____ - _____

Email: _____ **Email:** _____



When the form is complete, mail, fax or email to:
 Mail: **P.O. 1060, Peachland, BC V0H 1X0 | 101-166 Main St, Penticton, BC V2A 5A4**
 Fax: **778-760-9354** | Email: **info@inspirepm.com**