

**Please complete the Owner Information Form below.**

I/we authorize Inspire Property Management Ltd. to collect, use and disclose my personal information on behalf of the strata corporation as required or permitted under the *Strata Property Act ("SPA")*, *Real Estate Services Act ("RESA")*, *Personal Information Protection Act ("PIPA")*. I/we agree to inform Inspire Property Management Ltd. as soon as possible after my contact information changes. Inspire Property Management Ltd. reserves the right to require that such updates be provided in writing, but may allow me/us to update my/our information by phone or other means.

Owner Signature \_\_\_\_\_ Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

**Strata Plan:** \_\_\_\_\_ **Strata Lot:** \_\_\_\_\_ **or Unit Number:** \_\_\_\_\_  
(i.e. KAS1234)

**Owner's Name(s):** \_\_\_\_\_

**Property Address:** \_\_\_\_\_  
(Strata lot Address)

**Mailing Address:** \_\_\_\_\_  
(If different than above)

**Home :** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Work:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
**Cell:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Fax:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Other:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Email:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
 **Yes**  **No** I/we agree that this/these email address(es) may be used for notice purposes pursuant to Section 61 of the *Strata Property Act*. I/We consent under Canada's Anti-Spam Legislation that this/these email address(es) may be used for delivery of commercial electronic messages.

**Emergency Contact:** \_\_\_\_\_

**Home:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Work:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Cell:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**RESIDENT/TENANT INFORMATION**

**Yes**  **No** Is the unit being rented?

**Person(s) residing in Unit if Different from Above:**

**Home:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Work:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Cell:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**E-Mail:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Name to display on Telephone Entry System:** \_\_\_\_\_



When the form is complete, mail, fax or email to:  
Inspire Property Management Ltd., #200-1505 Harvey Avenue, Kelowna, BC V1Y 6G1  
Fax: 778-738-0234 | Email: [info@inspirepm.com](mailto:info@inspirepm.com)